AGENDA of the Personnel Board of the Town of Burrillville to be held Tuesday, September 8, 2009 at 8:30 a.m. at the Town Hall 105 Harrisville Main Street, Harrisville, RI 02830.

MEMBERS PRESENT: Chairman James Moran, Valerie Leduc, Paul MacDonald and Charlotte Gabrielson – Alternate Member

MEMBERS ABSENT:

CALL TO ORDER:

APPROVAL OF MINUTES:

1) Approval of July 14, 2009 meeting minutes and dispense with reading of said minutes.

APPROVAL OF INVOICES / EXPENDITURES:

2) Discussion, consideration and action relative to approving the CCRI invoice for testing in Microsoft Word and Excel by the Center for Workforce and Community Education.

CITIZEN COMMENT:

UNFINISHED BUSINESS to be considered and acted on:

3) Discussion, consideration and action relative to organizational retirements and the process of filling the positions.

   A) Financial Aide, Tax Collector's Office – holding off on filling position pending budgetary concerns.
   B) Patrol Officer, Police Department – an updated list of the candidates that were not chosen was provided by the Colonel.

4) Discussion, consideration and action relative to School Department openings – High School Principal, Facilities Manager and Superintendent.

5) Discussion, consideration and action relative to the Sergeant promotional process.

6) Discussion, consideration and action relative to computer skills testing at CCRI.

NEW BUSINESS

7) Discussion, consideration and action relative the Town Engineer/Recycle Coordinator's resignation.

COMMUNICATIONS

GENERAL DISCUSSION

ADJOURN